



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
HEADQUARTERS
UNITED STATES ARMY SOUTHERN EUROPEAN TASK FORCE (AIRBORNE)
UNIT 31401, BOX 5
APO AE 09630

19 AUG 2004

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MEMORANDUM FOR SEE DISTRIBUTION

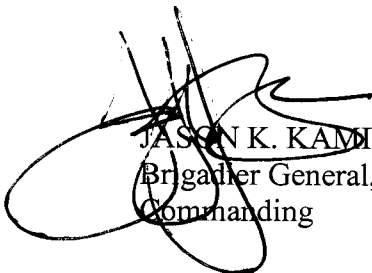
SUBJECT: Commanding General's Policy Memorandum 04-40(Safety), The Southern European Task Force (USASETAF [ABN]) Commander's Safety Council

1. Reference. AR 385-10, Army Safety Program, 29 Feb 2000, directs establishment of this Council.
2. Purpose. USASETAF (ABN) Commander's Safety Council is an executive steering group for accident prevention and risk management. The council will establish accident prevention and wellness policies based on review of accident trends and other events that occurred or have the potential to result in human or material losses.
3. Membership. The Commanding General, USASETAF (ABN) will chair the safety council. The USASETAF (ABN)/22nd ASG Safety Manager will organize and facilitate discussions, presentations, and other council actions as required. The following organizations or individuals will participate as members of the safety council:
 - a. Commanders of assigned and tenant major subordinate commands, battalions, separate companies, and separate detachments.
 - b. USASETAF (ABN) Chief of Staff, Deputy Chief of Staff, G1, G2, G3, and G4
 - c. Commander, USASETAF (ABN) Headquarters Vicenza, Carabinieri
 - d. Italian Base Commander
4. Roles and Responsibilities. The USASETAF (ABN)/22nd ASG Safety Manager is responsible for planning, coordinating, and conducting the safety council in accordance with this policy memorandum. All members are responsible for active participation.
5. Concept. The Quarterly USASETAF (ABN) Safety Council Meeting is a command event that provides a forum for leaders to review safety and health related issues, lessons learned, and experiences. The council will address a wide range of issues directed by the Commanding General. Commanders will brief accidents that have occurred during the past quarter that resulted in lost time injuries or meet the criteria of Class A thru C Accidents IAW AR 385-40 (including LN lost time injuries). Additionally, commanders will brief their Risk Reduction Bull's-eye Charts and any safety issue they wish to bring before the council. Special staff and program proponents will conduct presentations on the following topics:

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- a. Command/Installation Safety Issues
 - b. Accident Statistics and Trends
 - c. Lessons Learned (individual accident briefs)
 - d. Risk Reduction
 - e. Substance Abuse
 - f. Child and Spouse Abuse
 - g. Suicide Prevention
 - h. Traffic Accidents/Violations
 - i. Driving Under the Influence (DUI) of Alcohol
6. The council will meet quarterly or at the direction of the Commanding General.
7. The USASETAF (ABN)/22nd ASG Safety Manager will prepare and distribute the minutes of the safety council. Tasks and milestones developed by the council will be included in the minutes of the meeting.
8. Accidents and other preventable incidents have a direct impact on mission accomplishment and inflict unnecessary pain and suffering on our Soldiers, civilians, and family members. Leaders as well as each individual share the responsibility to ensure that everything that can be done will be done to prevent needless loss.
9. Point of contact is the Safety Office, DSN 634-8109.



JASON K. KAMIYA
Brigadier General, USA
Commanding

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